

TAB

Executive Record  
70-953/2

DD/S 70-1399

10 APR 1970

MEMORANDUM FOR: Executive Director-Comptroller

Deputy to the DCI for NIPE ✓

Deputy Director for Intelligence

Deputy Director for Plans

Deputy Director for Science and Technology

Deputy Director for Support

Legislative Counsel ✓

Inspector General ✓

Director of National Estimates ✓

25X1A

Goodwill  
CABINET SEC.  
USID  
PPB  
SAVA ✓

Murray ✓

25X1A

SUBJECT

: 1970 National Civil Service League Career Service  
Award Banquet

1. The National Civil Service League reception and banquet at which Larry Houston will be honored is scheduled for 8 May 1970. I believe that it is important again to have a large turnout from the Agency and I know that you will wish to be present with other members from your component.

2. I would appreciate your announcing the banquet at your senior staff meeting and encouraging maximum participation. I would also appreciate your designating a senior staff officer who can be the focal point for your Directorate or Office. Bob Wattles will be in touch with your Office in this regard and he and his people will work with you concerning detailed arrangements. Basic information is attached for your information and use in advance of contact by Personnel.

R. E. Cushman, Jr.

R. E. Cushman, Jr.  
Lieutenant General, USMC  
Deputy Director

Att

cc: Assistant to the Director  
Director of Personnel /

CONFIDENTIAL

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

NATIONAL CIVIL SERVICE LEAGUE  
CAREER SERVICE AWARDS

Agency Winner	Mr. Lawrence R. Houston
Presentation	Dinner -- Washington Hilton Hotel
Date and Time	8 May 1970 Cash Bar & Reception -- 6:30 p.m. Dinner -- 7:30 p.m.
Cost	Government Employees and their families -- \$15.00 per ticket. Non-Government attendees -- \$25.00 per ticket.
Dress	Semi-formal Men -- business suits Women -- cocktail dresses
Reservations	Reservations may be made for individual seating as well as tables for ten and should be submitted by 23 April 1970. The Office of Personnel will be the focal point with the Deputy Directors and Heads of Independent Offices each designating an individual to assist in their area.
Attendance	Desired quotas have not been established but a large turnout is certainly desired. We would like to match our 136 of 1969.

DD/PERS ROUTE

Date Rec'd

<u>ROUTING</u>	<u>INITIALS</u>	<u>DATE</u>
<u>2</u> D/Pers	<u>has read</u>	
<u>DD/Pers</u>		
<u>1</u> EO/Pers	<u>[Signature]</u>	<u>10 APR 1970</u>
<u>AEO/Pers</u>		
<u>3</u> DD/Pers/SP	<u>[Signature]</u>	<u>13 APR 1970</u>
<u>4</u> Chief, BSD	<u>[Signature]</u>	

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